

Villa Castello Body Corporate

Notice to all Owners / Tenants 25 July 2019

- 1.) All owners are to submit copies of lease agreements, as requested by the Trustees, for checks by the Trustees and rental agency / Owner that the actual tenant is occupying the unit. These are to be submitted no later than the 1 September 2019. Failure to comply will result in the occupant being denied access to the premises. After the 15th September 2019.
- 2.) All Access control forms to be completed in **FULL** and submitted to Security and submission form signed before the 15th of August 2019.
- 3.) From the 1st of September 2019. Access to the premises will be very strictly controlled any transgressors will be charged with criminal trespass and prosecuted.
- 4.) All Visitors must have a positive form of Identity IE Drivers Licence, ID Document, and must complete the relevant registers in Full when entering the premises to gain access to the premises. No exceptions will be made.
- 5.) All vehicles entering the premises must have a valid and current Licence
- 6.) All Individuals entering or operating a vehicle on the premises must have a valid licence for that vehicle.
- 7.) Please insure that your tenants have a copy of the Rules and Regulations.

The Trustees Villa Castello